

WV SHEET METAL WORKERS JATF
ON THE JOB TRAINING WORK REPORT FOR THE APPRENTICE
TELEPHONE (304) 422-5549 OR 866-222-5282 FAX (304) 428-3601
4601A CAMDEN AVE. PARKERSBURG WV. 26101

NAME: _____ EMPLOYER: _____
 MONTH: _____ YEAR: _____
 THE APPRENTICE (S) SHALL BE GIVEN INSTRUCTION AND WORK EXPERIENCE IN ALL
 BRANCHES OF THE TRADE LISTED NECESSARY TO DEVELOP A JOURNEYPERSON AND WILL BE
 FOLLOWED AS CLOSELY AS CONDITIONS PERMIT

REPORT DUE ON OR BEFORE THE 6TH OF EACH MONTH

IF NOT REC'D BY THE 15TH, YOU WILL BE PULLED FROM THE JOB.

	HRS NEEDED	HRS. WORKED TO PRES. TIME	HRS. WORKED THIS MONTH	DATE	CLASS	HRS	CLASS	HRS	CLASS	HRS	TOTAL
A. SHOP	2000 HRS. REQUIRED			1							
S1	LAYOUT & FABRICATION OF DUCT 625			2							
S2	LAYOUT & FABRICATION OF ROUND PIPE 625			3							
S3	TECHNICAL & SET UP OPERATIONS 250			4							
S4	FLASHING & ARCHITECTURAL 500			5							
				6							
				7							
				8							
B. WELDING (SHOP/FIELD)	600 HRS. REQUIRED			9							
W1	WELDING 500			10							
W2	BURNING - CUTTING TORCH 50			11							
W3	SOLDERING - SILVER SOLDER SERV. END 50			12							
C. SAFETY (SHOP / FIELD)	100 HRS. REQUIRED			13							
SA1	OPERATING EQUIPMENT & MACHINERY HANDLING OF MATERIALS 100			14							
D. TECHNICAL	600 HRS. REQUIRED			15							
T1	BLUE PRINT 400			16							
T2	BIDDING PROCEDURES 50			17							
T3	SKETCHING & SHOP DRAWINGS 150			18							
				19							
				20							
E. SERVICE	250 HRS. REQUIRED			21							
				22							
				23							
F. FIELD WORK	4450 HRS. REQUIRED			24							
F1	HEATING & AIR CONDITIONING DUCT WORK 1000			25							
F2	SIDING & DECKING 550			26							
F3	ARCHITECTURAL / FLASHING 200			27							
F4	DUST COLLECTOR / BREACHING / LAGGING 350			28							
F5	EXHAUST SYSTEM 1050			29							
F6	EQUIPMENT SETTING & RIGGING 1050			30							
F7	GUARD FABRICATION 250			31							
G. OTHER: APPROVED BY JATC IN ADVANCE	1040 REQ	1040		TOTAL							

TOTAL

A MINIMUM TOTAL OF 8000 HRS. REQUIRED

YEAR OF APPRENTICESHIP _____ PAY PERCENT _____ SIGNATURE OF APPRENTICE _____ DATE _____
 PRESENT EMPLOYER _____ EMPLOYER, FOREMAN, OR SUPERVISOR SIGNATURE _____